

Tuition Policy 2026-2027: Full-Time Infant, Toddler, & Preschool Programs

Full-time Yearly Tuition Rates

Tuition is based on 50 weeks of programming

Note: the CSDC allows families to pay the tuition over 26 payments (bi-weekly).

Infants and Toddler classrooms: \$500.00 per week

Preschool classrooms: \$400.00 per week

Fall Programming 2026

August 24th – December 18th

Families are charged for 18 weeks of tuition

December 21, 2026 – January 1, 2027 – CLOSED – families pay 1 week

Spring Programming 2027

January 4, 2027 – June 25, 2027

Families are charged 25 weeks of tuition

Preschool 2 families can opt in to attend summer months or end programming as of June 25

Summer Programming 2027

June 28, 2027 – August 13, 2027

Families are charged 7 weeks of tuition

Week of July 12th – center wide closure – families pay

*Week of August 16th – closure – prep week – CLOSED (families do not pay)

Any CSDC family may be eligible for [NH Child Care Scholarship](#) based on family size (and income if working or pursuing training). If you think you may be eligible, click on the link or ask the Executive Director (862-2834) for more information.



Families planning to access NH State Child Care Assistance must contact the CSDC prior to their child attending the center to determine tuition co-payments.

Annual Non-Refundable Registration Fee

A \$275 non-refundable registration fee is required to confirm acceptance of an admission offer into the full-day program. This fee is then charged annually during the lottery process, typically in February to secure their enrollment for the following school year.

Tuition Payment

Tuition is determined on an annual basis and is based on 50 weeks of service. For UNH/USNH employees, tuition is paid using payroll deduction allowing families to pay across the entire year, or 26 pay periods. See the tuition scale for details. Tuition will typically increase by 3% each year.

For all UNH/USNH employees, automatic payroll deductions are the required method of making tuition payments. A payroll deduction form must be completed to confirm enrollment. Payroll deductions begin the pay check after your child begins enrollment. If your child begins in the middle of a biweekly pay period, you will need to deliver a check on the first day of attendance for any tuition due prior to the start of your payroll deduction. The UNH financial team will clarify all amounts due upon enrollment. Please note that continuing families will receive their payroll deduction forms once enrollment for the next year is determined and tuition calculations have been made. If you need dependent care receipts, communicate this directly to the Executive Director and you will receive a receipt within two weeks.

Fee reductions resulting from internal program changes will be communicated to families when applicable.

Payroll Deductions

All UNH affiliated families must select one primary payer who is affiliated with the university as faculty or staff.

PAT or OS Staff Payroll Deductions

Payroll deductions for PAT or OS staff will occur biweekly, deducted in equal amounts, through the yearly payroll schedule (typically 26 pay periods). Tuition is paid in arrears for the previous two weeks resulting in delayed beginning of the year deductions and extended payment after enrollment ends.

Faculty

Payroll deductions for faculty will occur biweekly in **one** the following ways:

Option # 1 (20 Pay periods): 9-month appointment faculty working the academic year (AY) who are only paid through 20 biweekly pay periods and therefore will have their total CSDC tuition spread out over those 20 pay periods.

Total tuition (50 weeks)

Infant/Toddler: $\$25,000/20 = \1250 per pay period

Preschool: $\$20,000/20 = \$1,000$ per pay period

Option # 2 (26 Pay periods, equal deductions): 9-month appointment faculty working the AY year who spread their pay out for all 12 months (26 pay periods) and would like CSDC tuition to be deducted equally from those 26 pay periods.

Total tuition (50 weeks)

Infant/Toddler: $\$25,000/26 = \961.60 per pay period

Preschool: $\$20,000/26 = \769.25 per pay period

Note: A minimum of two weeks' notice is required to make any changes to payroll deductions.

Students and other families not eligible for payroll deductions deliver monthly checks starting the first day of their child's enrollment. Check paying families pay ahead of services provided. Checks should be made out to UNH and left in the tuition drobox outside the CSDC office. There is a \$25 fee for a returned check.

Families will be assessed a \$25 late fee for tuition not received within 2 weeks of the due date. Any family who continues to be in arrears and who do not have a payment plan in place will be withdrawn from CSDC.

Parents/guardians become responsible for tuition on the date their child is enrolled. This includes infants who are not yet old enough to begin their enrollment within the program. Families who have received an admissions offer may pay for unused space for up to six months.

Program Withdrawal

Parents/guardians must submit a written notice at least four weeks (not including center closures) prior to withdrawing a child. Parents/guardians will be responsible for all fees during this four-week period, even if their child does not attend and/or the position is filled.

Families who pay tuition through payroll deduction form will have all final payments taken out of their last paycheck, unless other arrangements have been made with the executive director.

For families who are 9-month appointment employees choosing full tuition payment within their appointment calendar (20 pays) who withdraw from CSDC prior to the end of the year, tuition charges and/or reimbursements will be made based on the timing of withdrawal. The number of program weeks of service incurred will be used to calculate these charges/reimbursements. If a child is withdrawn midweek, full tuition for the week is still due.

Curtailement and closures

Tuition is due regardless of attendance each week. If we are open and your child is enrolled, tuition will be due in full. This includes:

- Curtailed operations due to inclement weather,
- If we are only open for a portion of a week and need to close for the remainder of the week, or
- If your child is sent home due to illness.

Acknowledgement of tuition policies

All enrolled families must submit a completed acknowledgement of tuition policies and payroll deductions form upon reviewing the tuition policy with intake paperwork.

Acknowledgement of Tuition Policies and Payroll Deductions

By signing below, I acknowledge that I have read and understand the CSDC's policy related to tuition and will provide the information requested below to initiate tuition calculations. I understand that I will receive an additional payroll deduction form to start the payroll deduction process.

Child(ren) name:
Primary payer name: <small>(must be faculty or staff if applicable)</small>
Primary payer UNH ID #
Primary payer status: <input type="checkbox"/> <i>Faculty</i> Please select one of the two payroll deduction options as listed in the tuition policy: 20 Pay Periods: _____ 26 Pay Periods: _____ OR <input type="checkbox"/> <i>Staff</i> Payroll deductions will occur biweekly, deducted in equal amounts, through the yearly payroll schedule (typically 26 pay periods). OR <input type="checkbox"/> <i>Check Paying status (if not eligible for tuition deduction)</i> Checks are due bi-weekly, in equal amounts, beginning with the first day of enrollment for two weeks ahead of services provided.
Does your family qualify for state scholarship? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure

Signature: _____

Date: _____